



**Tuesday 28 June 2022, midday**

**NOTICE OF ANNUAL MEETING AND ELECTIONS**

**Your Board of Directors invites you to attend the  
Annual (General) Meeting of the:**

**CLIMATE CONTROL COMPANIES ASSOCIATION OF NEW ZEALAND  
(CCCANZ)**

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**ONLINE:** Online Meeting via Zoom

**DATE:** Tuesday 28 June 2022 midday

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**AGENDA**

**Annual General Meeting**

1. Welcome
2. Apologies
3. Minutes from previous AGM Acceptance & Approval
4. Matters arising from Minutes
5. The Annual Report 2021 and Financial Statements
6. Board Members for 2022/23 Term, including incoming Board members
7. Appointment of an accountant for year ending 2022
8. Approval of financial statements for 2021
9. CCCANZ Projects
10. Any other business

**Please RSVP AGM attendance and apologies to [admin@cccanz.co.nz](mailto:admin@cccanz.co.nz) by 5pm  
27th June 2022.**

***(Please log on a few minutes early to ensure you have no issue with access)***

*The meeting requires a quorum of 20% of members attending to be valid*

### **2021 BOARD OF DIRECTORS AND ELECTIONS**

<b>Board Member Appointments from AGM 2021</b>		
<b>Name</b>	<b>Elected/Co-opted</b>	<b>Term ends/resignation submitted effective</b>
Malcolm Miller (Chairman)	Elected AGM 2019	AGM2022
Greg McCarthy (Deputy Chair)	Elected AGM 2020	AGM 2022
Garry Ko (Treasurer)	Elected AGM 2020	AGM 2022
Brendan Clarkson	Elected AGM 2021	AGM 2023
Phil Mohan	Elected AGM 2021	AGM 2023
Gary Reily	Elected AGM 2021	AGM 2023
Mark Hoskins (Co-opted)	Co-opted 2021	

### **2022 CCCANZ Board Elected**

Three (3) Board Directors are required to stand down however each of these Directors has indicated they are available to re-stand in their 2022 Board term.

These three (3) candidates have been nominated to stand for three (3) available Board Director positions and will be declared elected as per Rules, Appendix B, 1.7, "If only one candidate has been validly nominated for an office and the candidate meets the skills and experience criteria, as well as the industry sector criteria, the Board at the Meeting shall declare that candidate elected."

The details of those nominated Board Directors are enclosed, and as below:

Malcolm Miller  
Greg McCarthy  
Garry Ko

### **APPOINTMENT OF AN ACCOUNTANT FOR 2022**

It is proposed that **The Engine Room** be appointed to conduct a review engagement of the financial statements of the Society for the year ending 31 December 2022.

A review rather than an audit, or compilation is recommended as this is considered most appropriate taking into account cost and amount of work needed for CCCANZ's financials.

**APPROVAL OF CCCANZ FINANCIAL STATEMENTS 2021**

It is proposed that **CCCANZ Financial Statements for 2021** be approved. A copy of the Financial Statements are enclosed with this communication.

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Please contact HVAC&R Centre at [admin@cccanz.org.nz](mailto:admin@cccanz.org.nz) with any questions.

*Yours sincerely*

*Malcolm Miller, Greg McCarthy, Garry Ko, Brendan Clarkson, Phil Mohan, Gary Reily, Mark Hoskin*

**Board of The Climate Control Companies Association of New Zealand (CCCANZ)**