

10th ANNUAL GENERAL MEETING

OF THE CLIMATE CONTROL COMPANIES ASSOCIATION NEW ZEALAND (CCCANZ)

Financial Period: 1 Jan 2020 to 31 Dec 2020

Minutes

VENUE	RCR Infrastructure Training Room, 28 Walls Road, Penrose and Zoom
DATE	Thursday, 22 nd July 2021, 1.00pm

Annual Meeting (open to members and affiliates) 17-members, 2 affiliates; quorum reached for this meeting. Meeting opened at: 1.00pm. Minutes from the previous AGM 2019 were circulated to members on 15 July 2021.

Chaired by: Malcolm Miller (Chair)

HVAC&R Centre: Gina McMaster (Executive Officer), Lois Badham (Administration)

Attendees

Members, (17)

<ol style="list-style-type: none"> 1. Phil Mohan, Vanessa Campbell Brian Wynne (ACSL Group) 2. Gary Reilly (Degree Air conditioning) 3. Richard Smith (Thermotec) 4. Mark Hoskin (AMT) 5. Chris Hartnell (Hartnell Cool Heat), 6. Sam Tyson (Climate and Plumbing) 7. Greg McCarthy (Aquaheat) 8. Grant Price (Heatwave Mechanical Services) 9. Cam Crawford (Chillex Group) 10. Shane McGurk (Eden Refrigeration) 11. Malcolm Miller (Absolute Airconditioning) 12. Peter Hogg, John Leyden (Climate Control Services) 13. Annmarie Begg (White Refrigeration) 14. Rob Pegler (Economech Services) 15. Brendan Clarkson (Clarkson Air Conditioning) 16. Rob Morgan (RefSpecs) 17. Ian Borley (SIMX)

Affiliates non-voting – (2)

<ol style="list-style-type: none"> 1. Garry Ko (RCR) 2. Graham Brown (SmartTrade)

Observers:

Lionel Rowe (Recovery Trust)

Apologies:

<p>Ashwin Patel (Apex) Darryl Rochester (BDT) Tony O’Connell (NME Mechanical Ltd)</p>

Vikrant Bhatt (Smooth-Air)
Cristy Hughes and Paul Sturrock (Sturrock & Greenwood)
Max McDermid (Recovery Trust)

Welcome

Malcolm Miller CCCANZ Chair welcomed everybody to the meeting and thank all the members who have taken time out to participate in today's AGM. A special thanks to the outgoing board members that have given us great service.

- Rob Morgan – served for 5 years on the CCCANZ Board.
- Cam Crawford - governance and rules for our organisation. Cam continues to help for the good of our industry in the POS, ROVE and SAG.
- Darryl Rochester. Head of Heat Pumps Suppliers Association. Thank you for your term of service to CCCA.

We have learnt a lot from these past board members, and we thank you for your service.

Annual Report

AGM Report for 2020 has been circulated.

MOTION: "Annual Report for 2020 is accepted".

Moved by Malcolm Miller. Seconded by Greg McCarthy. Motion carried.

Board Members for 2021

Three nominations for new board members. All nominations were correct by the constitution process. In addition to Malcolm Miller (Chair), Greg McCarthy (Deputy Chair) and Garry Ko (Treasurer) the AGM nominations are:

1. **Phil Mohan.** First time on the CCCA Board and answered Malcolm's call for volunteers via FB.
2. **Brendan Clarkson.** Passion is training, new air conditioning apprentices and PSO.
3. **Gary Reilly.** HVAC&R in industry.

As per constitution Appendix B, Rule 10, 1.7 if only one candidate has been validly nominated for an office and the candidate meets the skills and experience criteria as well as the industry sector criteria, the Board shall at the Meeting, declare that candidate elected.

Welcome all three new board members to the CCCANZ Board for 2021-2022 term.

Financial reviewer

MOTION: That "The Engine Room" be accepted as our financial reviewer for 2021-2022.

Moved by Malcolm Miller, seconded by Greg McCarthy. Motion carried.

Financial statements

Report on financial statements for 2020 by Garry Ko Treasurer. Garry is the Executive Director of RCR Infrastructure, and any questions please contact him directly. Commented on:

- Income of \$192k in 2020 is in line with last year 2019
- Net Profit \$39k doubles from 2019 result

- \$300k in the bank

Greg McCarthy commented that whilst it is good to have monies in the bank, we need to provide services to our members. Certain initiatives were put on hold in the Covid year i.e., training, management course.

MOTION: To approve and accept the financial statements for CCCANZ for 2020.

Moved Malcolm Miller, seconded Greg McCarthy. Motion carried.

Projects involved in

- Mates in Construction
- Safety Master
- IRHACE Centre restructure
- Strategic advisory group SAG (Cam Crawford)
- Reform of vocational education ROVE (Cam Crawford)
- PSO
- Ethics in business
- Working with Smart Trade DA19 to an online form
- Communications
- NZ Specialist Trade Association (Grant Price)
- NZ Construction Industry Council NZCIC (Greg McCarthy)

Other business

Administration

CCCA has an MOU with IRHACE. Restructured themselves and look at the rest of organisations out of the IRHACE Centre. Most were not working with governance and the operations of the Centre are not performing. Moving back to the overall management structure that was in place previously and this has already improved communications. The Centre is being renamed the “HVAC&R Centre” so that it covers all the entities and is better represented in industry. IRHACE has had a difficult time with their activities and all three entities have had input into the Conference, and these are some of the areas that we are working together.

RLNZ

Governance and rules were not being followed and an offer was made to correct this, and the previous Board chose to resign. New Board in place Chaired by Dave Nicholls (IRHACE Trustee) and Pat Kilduff (CCCA Trustee). Some of the courses have been suspended i.e. online renewal as they don't hold comply with requirements and these courses are being reviewed.

Their financial statements have taken some time to work through with recording and clarification of expenses and these will be available next week.

Questions on the container and asked whether we could reconfigure it RLNZ is looking at this. There was a rebranding going on in the background and this has cost monies. Cam commented that it wouldn't be able to dove tail with any other training and that the training regime should have been developed first. He advised that yesterday the VRF with Competenz has been approved and all companies within Heat Pump their training is now recognised as part of training apprentices. It is part of a unit standard 32518 and Inside that 6 credits and 1 credit is reliant upon completing one of these training courses.

Competenz

Competenz is dissolved and will no longer exist from the end of August and a new entity called “Te Pukenga” is taking over and this was announced at the last SAG meeting. It is unknown what is happening with the development of new unit standards. New apprenticeship had been given full support from NCEA but with this occurring we don’t know how this is going to work.

PSO

CCCA/IRHACE/RLNZ had a meeting with government and trying to bring the industry together to include all the training that is required. This is going to take a lot of work and monies to get this going. Waiting for a response back from MSE and a letter that we have sent to them about our concerns and who is going to pay etc. A lot of people willing to help outside our boards which is a good thing as we will need it.

IRHACE Loan

Glen asked why there was an IRHACE Loan showing in the financials. Malcolm introduced Gina McMaster (Executive Officer) and Lois Badham (Administrator). Gina explained that due to staff leaving last year CCCANZ was left in the situation of not being able to access their bank accounts. IRHACE had helped out CCCANZ by paying their bills during this time. She started in April 2021 and it took 8 weeks to get through the bank compliance and we now have three authorisers (Malcolm Garry, Gina) and Garry is the administrator. The loan has been paid back in 2021.

MSE

Question asked when they want the new licensing system up and running. Lionel commented that there was no indication at this stage – Lionel. Malcolm commented we have been working behind the scenes for 2 years with working with cradle to grave with SmartTrade. We won’t move ahead with this as no one has control over this at the moment.

Cam commented that the initial thoughts were a year and there were six products talked about – refrigerant were included in the first two along with batteries and tyres. There is talk about pushing this back at least 3 years in terms of licensing from 2021. It is flexible but we should get our application in early.

Event

The HVAC Expo and Conference was postponed due to the ASB Showgrounds going into liquidation. This is now back on, and the new date is 15-17th September 2021. A general announcement will be released on Monday 26th July, and we are working through the last few areas.

- All seminars are FREE, and you don’t have to pay to be a delegate. Moved the whole of the conference into the one pavilion, exhibitors stands and speakers with them to create atmosphere for the event.
- Wallie Askew AOTY back into running both days 16 and 17th September.
- Dinner moved back to Friday night. Looking to be more of a casual affair.

Malcolm Miller, Chair thanked everyone for their attendance.

Meeting closed 1:48pm